

Tuesday 6th October

Met with Roxanne Bretherton to discuss OPRs and receive documentation
Prepared for and attended EPS T&L Committee
Attended Student Rep Staff Coordinators Forum and briefed on Union Link and SSLC agenda plans, as well as giving an update on where we are with training

Wednesday 7th October

Met with Patricia Clift regarding accreditation of Union activities on the HEAR
Attended a consultative meeting on the design of group study space in the Learning Commons – high emphasis on accessibility for disabled students
Briefed Charlotte on outcomes from SRSCF meeting and reviewed training
Trained Maths course reps
Prepared a quote for Student Direct about the Radio 5 show last week
VERY complicated casework (thanks Tom)...

Thursday 8th October (off sick)

Read EPS Faculty OPR documentation

Friday 9th October

Attended Blackboard training (for course rep module)
Read documentation for Monday's TLG
Attended exec meeting with Nancy Rothwell (Deputy Vice-Chancellor)
Printed and read chapter 3 of 2009 NUS/HSBC Student Experience Report
Prepared NSS resources for Materials course reps
Trained Materials course reps

Monday 12th October

Attended Teaching & Learning Group, where we discussed:
 Timetabling issues focusing on the demand for large lecture theatres
 Facilities in teaching rooms
 This year's Student Satisfaction Survey
 Operational Performance Reviews
 Proposals on student parents from UMSU Women's Officer
Printed and read documentation for MHS T&L Committee
Met with Humanities staff to discuss delivering a lecture as part of their New Academics Programme
Met with Phil Goldsmith to discuss the Outlook Live project

Tuesday 13th October

Read MHS OPR documentation (it's huge)
Attended MHS T&L Committee
Met with Humanities sabbatical interns to discuss upcoming focus groups

Wednesday 14th October

Met with Colin Stirling to discuss OPRs
Read more OPR documentation
Trained Law course reps
Attended Foundation Day event in official capacity