

Monday 28<sup>th</sup> September

Ordered course rep welcome cards and proofread handbook  
Sent course rep handbook to Materialise for design  
Staffed Rant Week board for 2 hours  
Met with David Barker re management audit  
Attended disciplinary hearing

Tuesday 29<sup>th</sup> September

Off sick ☹

Wednesday 30<sup>th</sup> September

Attended IT Services Exchange Project Board meeting  
Met with Miriam & Marcia from TLSO to discuss SSLC agendas and Union Link proposals, as well as rep training and HEAR accreditation  
Proofread final design of course rep handbook  
Dealt with email query from student re computer login times  
Attended exec meeting  
Read documentation for Assessment & Feedback Working Group

Thursday 1<sup>st</sup> October

Off sick again ☹

Friday 2<sup>nd</sup> October

Liaised with Materialise re course rep handbook  
Printed and began to read documents for Tuesday's EPS T&L Committee  
Set up and managed education stall at Campaigns Fair

Saturday 3<sup>rd</sup> October

11-4: Staffed reception area of union and assisted with open day tours  
4-6: Helped paint a Go Green banner

Monday 5<sup>th</sup> October

Attended Victoria Darbyshire show on Radio 5 with Shadow Cabinet members, where I asked what the Tory policy was on tuition fees and whether they would commit to funding all the extra university places they seem so keen on. Answer: err...we won't tell you until after the Review. Fail.  
Met with Student Conference steering group  
Finalised budget