

Monday 6th July

- 9.00-10.30: Replying to emails, key list organisation and booking meeting with Brendan concerning campaigns budget.
- 10.30-1.00: Strategy planning document research and writing
- 2.00-5.00: Exec meeting
 - Specific to campaigns at UMSU picking the cherries from the front of the union and campaigns weeks for the year were both discussed.

Tuesday 7th July

- Day off: Becoming a graduand

Wednesday 8th July

- 9.00-10.00: Replying to emails.
- 10.00-10.30: Sorting out campaigns officer mobile phone.
- 10.30-11.00: Sorting out facebook group.
- 11.00 – 12.00: Strategic planning document.
- 12.00-12.30: Meeting with Brendan on devising next year's campaigns budgets (finance perspective).
- 12.30-1.00: Meeting with Linda on devising next year's campaigns budget (previous campaigns perspective).
- 1.00-2.00: Lunch.
- 2.00-4.30: Strategic planning document finished.
- 4.30: Organising meetings with Alexander Clark regarding DEFRA funding for environmental projects.
- 4.30-5.00: Website about me writing.

Thursday 9th July

- 9.00-10.00: Emails.
- 9.30-10.00: Sorting out picking cherries off the trees at the front of the union for student outreach programme.
- 10.00-12.00: Website writing.
- 12.00-1.00: Shared planet research.
- 1.00-2.00: Lunch.
- 2.00-3.00: Shared planet organisation meetings with management and general office.
- 3.00-3.30: Campaigns weeks confirmed.
- 3.30-4.00: Last years campaigns budget analysis.

Friday 10th July

- 9.00-9.30: Emails.
- 9.30-11.00: Finish campaigns budget analysis and website information.
- 11.00-12.00: Sorting out campaigns and societies contact list.
- 2.00-3.00: Meeting with Al Clark regarding funding from DEFRA for environmental project.
- 3.00-4.30: Discussing campaigns weeks with each exec officer convenor.
- 4.30-5.30: Consideration of budget.