

WEDNESDAY

09:30-11:00: Emails * 30

Confirming UMSU's ability to host an instigative debate with live music.

Adding events to the campaigns collective mailing list

Town Takeover organisation

Tree planting requests

11:00 – 11:15: Reclaim the uni help.

Helping with the poster run

11.15 – 12:30: Town takeover applications

12:30 – 3:00: Setting up Fair-trade and free things section for the general meeting, promoting the general meeting, attending the beginning of the general meeting and clearing up the free things section of the general meeting.

3:00 – 3:15: Meeting with Sam from the international society about catering in the international society for diversity week.

3:15-3:30: Lunch

3:30 – 3:45: Discussing with open media the film night for diversity week

3:45 – 4:30: Writing and getting all of the relevant documentation for town takeover stunt.

4:30-5:00 – COS organisation of town takeover

THURSDAY

9:00 – 3:00: Town takeover review session in Liverpool. This was a useful event for learning about what worked and didn't work at their town-takeover and gave us plenty of inspiration for our own one.

3:00 – 4:00 – Discussion with members of exec how they could get involved in the town-takeover campaign and some further town-takeover organisation.

4:00 – 5:00 – Meeting with some people from the Learning Enrichment Fund who had spotted the unions rant week who wanted to find out what we had discovered during rant week and offering themselves as a body for funding some of the projects which we are going to run in response to rant weeks findings.

FRIDAY

9:00 – 5:00: Sound impact training at UCLA. Learning how to green the union in order to reduce the union's carbon emissions.

SATURDAY

6:30 – 23:00: Attended the new economics foundation conference that I had helped a student to organise to ensure that everything went to plan.

SUNDAY

11:00 – 22:00: Society and Citizenship Zone Conference. Learning about various campaigns being promoted by NUS and representing UMSU at the international level.

MONDAY

9:00 – 14:00: Zone conference. Further training, electing members for the society and citizenship committee and feeding into discussions on environmental and ethical policy to be taken to NUS's national conference.

TUESDAY

09:00 – 10:30: Emails. Dealing with all of the emails that I missed out on over the past few days.

10:30 – 12:30: Town takeover meeting with Salford and NUS members.

12:30 – 13:00: Met with the head of the politics society who agreed to take on some of the roles for town takeover and to play a major role in the get-the-vote out campaign.

13:00 – 13:30 – Sorting out posters for tree planting and organising further promotion for it.

13:30 – 14:00 – Lunch

14:00 – 14:30 – Meeting with a person from speak network who is starting up a society in Manchester for campaigning on trade regulations, campaigning against the arms trade and climate change.

14:30 – 16:00: General meeting meeting. Reviewing how to make general meetings better and delegating tasks accordingly.

16:00 – 17:00: Delegating tasks from earlier town-takeover meeting and fulfilling my tasks e.g. making a sign up sheet.

17:00 – 16:00: People and planet meeting.

WEDNESDAY

9:00 – 09:45: Emails

09:45 – 10:30: Meeting with Alistair Fraiser who is reviewing our management structure with a view to making the union work more efficiently.

10:30 – 12:00: Filming of the town-takeover video.

12:00 – 12:30: North campus office hours. Posterred our office hours in the north campus student union.

12:30- 13:00: Lunch with Hazel and discussed the liberation inspirational figures campaign and promotion for the event.

13:00 – 16:00: Sorted out a display board for town-takeover stall.

16:00 – 17:00: Diversity week planning.

17:00 – 18:00: Agenda points for exec meeting and exec report.