

THESE MAY BE ALTERED BY THE UNION IF NECESSARY



SOCIETY CONSTITUTION

FORM A2 (10-11)

1. SOCIETY CONSTITUTIONAL AMENDMENTS

This constitution for your Society may be amended by an affirmative vote of two-thirds of those voting at your Society General Meeting. Constitutional Amendment forms are available from and shall be returned to the Student Activities Officer in the Student Activities Centre.

2. SOCIETY NAME

Society

hereinafter referred to as 'the Society'.

3. AIMS AND OBJECTIVES

The aims and objectives of the Society shall be as follows:-

PLEASE NOTE THAT IF THE AIMS AND OBJECTIVES OVERLAP WITH THOSE OF AN EXISTING SOCIETY, YOUR SOCIETY WILL NOT BE RECOGNISED

4. ACADEMIC

- Is the society linked with a specific academic School? YES NO
- Is the society linked with a specific academic Course? YES NO
- Is the society linked with a specific academic Faculty? YES NO

If YES, name of School/Course/Faculty:

5. EXTERNAL FUNDING

- Does the society receive external funding? YES NO

If YES, please give details (i.e. from a University School or outside party AND how much?)

6. MEMBERSHIP

All members of the University of Manchester Students' Union shall be eligible for full membership of the Society. At least three-quarters of the membership of the Society shall be registered students of the University of Manchester. ALL COMMITTEE MEMBERS MUST BE ORDINARY MEMBERS OF THE UNIVERSITY OF MANCHESTER STUDENTS' UNION.

7. SUBSCRIPTION

The annual subscription shall be £ per member (please write nil if appropriate) PLUS additional subscription of £..... per session (please write nil if appropriate)

8. OFFICERS

- (i) The Officers of the Society shall be a Chair, Secretary and Treasurer.
- (ii) In addition to above (i), there will be:-

..... elected Committee Members and not more thanco-opted* Committee Members who shall constitute a Committee which shall be the governing body of the Society.

- (iii) The Officers of the Society and elected Committee Members shall be elected by a ballot at the Annual General Meeting. Casual vacancies shall be filled by the Committee until the next General Meeting of the Society when the vacancies shall be reopened and a ballot held.
- (iv) The Committee may allocate special responsibilities to individual members.
- (v) The quorum ** of the Committee shall be:-

...60%... Committee members personally present
(including the Chair, Secretary and Treasurer)

- (vi) The Committee shall be bound by decisions of the General Meeting.

9. GENERAL MEETINGS

- (i) The Annual General Meeting shall be in the second semester. Retiring Officers shall present a report and accounts for the past year, which shall be presented for consideration. The new Officers and Committee shall then be elected. Societies Committee*** will request the minutes of the Annual General Meeting.
- (ii) An Emergency General Meeting may be called by the Secretary upon instructions of the Committee or not fewer than:-

...25%... society members in writing

- (iii) At least:-

...5... weekdays' written notice in term-time

shall be given to each member of the Society informing them of any General Meeting.

- (iv) The quorum ** for General Meetings shall be:-

...33%... members personally present

- (v) The procedure shall follow the Standing Orders of the General Meeting of the University of Manchester Students' Union.

10. PROPERTY

All property is ultimately the property of the University of Manchester Students' Union.

In the event of dissolution of the Society, or if it shall have failed to meet during any period of 12 consecutive months, the said property, subject to the payment of any liabilities of the Society and a right of the Treasurer to indemnify himself/herself against any liabilities properly incurred by him/her as Treasurer, be vested in the University of Manchester Students' Union.

A copy of these rules signed by the Chair, Secretary and Treasurer shall, as soon as the Society has been recognised, be handed to the Bank, who shall assume that these rules remain in full force and shall be authorised to transfer the credit of the Society's account to the Union on receipt of a Certificate of Dissolution signed by the Union General Manager.

Ratified by General Meeting on the:-

..... **day of..... 20.....**

Signed (Chair)	ID No.
Signed (Secretary)	ID No.
Signed (Treasurer)	ID No.

* Co-opted is to add a new committee member by the agreement of existing committee members.
 ** The quorum is the minimum number of people in attendance to permit decision to take place.
 *** The Union Societies Committee is the elected body that govern/oversee societies.