

# SOCIETY REGISTRATION

## FORM A1 (10-11)



Name of Society.....

### **COMMITTEE AND SOCIETY CONTACT DETAILS**

**ALL COMMITTEE MEMBERS MUST BE ORDINARY MEMBERS OF THE UNIVERSITY OF MANCHESTER STUDENTS' UNION**

YOU MUST CHOOSE **2** COMMITTEE MEMBERS (AT LEAST ONE OF WHOM MUST BE THE CHAIR, SECRETARY OR TREASURER) TO ACT AS CARDHOLDERS.

**PLEASE TICK 2 ONLY!**

(Cardholders are responsible for booking Union facilities)

#### **CHAIR**

Name	ID No: Expiry Date:
Address (term)	Address (vacation)
University email:	Home email:
Tel No.	<b>(Cardholder <input type="checkbox"/>)</b>

#### **SECRETARY**

Name	ID No Expiry Date:
Address (term)	Address (vacation)
University email:	Home email:
Tel No.	<b>(Cardholder <input type="checkbox"/>)</b>

#### **TREASURER (Returning Treasurer )**

Name	ID No Expiry Date:
Address (term)	Address (vacation)
University email:	Home email:
Tel No.	<b>(Cardholder <input type="checkbox"/>)</b>

#### **Other Committee Members**

Name	Position	ID No/ Expiry Date	Contact No.
(Cardholder if not one of above <input type="checkbox"/> )			

#### **OFFICE USE ONLY**

Date Society Registered:

## Other Committee Members continued

Name	Position	ID No/ Expiry Date	Contact No.

**IF YOU NEED TO SET UP A WEBSITE OR EMAIL ADDRESS FOR YOUR SOCIETY, PLEASE CONTACT THE WELFARE/RESEARCH MANAGER IN THE ADVICE CENTRE, 1ST FLOOR, STUDENTS' UNION**

THE CONTACT DETAILS PROVIDED ABOVE **SHALL NOT** BE GIVEN OUT TO STUDENTS OR THIRD PARTIES.

Please provide us with the contact details below that you would like us to pass on to students. These details **will** be placed on your society noticeboard and on the Union website. The e-mail address you provide will also be a primary form of contact between the Union and the society; we recommend you check your mail regularly.

**Societies Committee has the right to discipline any society that fails to notify the Union of any change in address.**

Name of Society (As you would like it to appear)

Contact name

Contact Number

Email address (University & Home)

Web-site address

**Description of Society (no more than 25 words)**
