



Signed (Treasurer)	ID No
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Your application will be considered at the next Societies Committee meeting.



<b>APPLICATION FOR SPECIAL FUNDING</b>
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**We have extra money available for societies to hold events or carry out specific activities. Money can be allocated according to the following rules and criteria:**

- **You must be a fully registered Union society.**
- **The event or activity must be relevant to the aims and objectives of your society, and must not conflict with the Union's Constitution.**
- **The maximum amount that can be allocated is £250 per application.**
- **To apply, you need to fill out the attached form. This includes a detailed and fully costed breakdown of what the money is needed for. Once completed, submit your forms to the Student Activities Centre.**
- **Applications should be submitted in advance.**
- **Each application will be considered by Societies Committee; you will be informed of the Committee's decision via your society pigeonhole.**
- **Any money allocated will be added to your society's budget, to be claimed in the normal way.**
- **Special, one-off events and activities central to your society's aims will be more likely to get funding than purely social events such as pub crawls or parties.**
- **Any equipment purchased using this project fund remains the property of the Students' Union, as per the normal procedure for society equipment.**
- **Priority will be given to societies who have not previously received money from this project fund.**
- **Although we will do our best to spread allocations evenly throughout the year, we will also have to keep an eye on our budgets. We may have to be less generous towards the end of the academic year.**

**If you have any questions, contact the Student Activities Officer.**